SUMMIT HYDRAULIC SOLUTIONS LTD

JOB DESCRIPTION

Designation: Hydraulic Service Technician / Fitter

Employee:

This job Designation describes the duties of a Technician / Fitter primarily required to construct, assemble, install, maintain and service hydraulic systems or components and associated precision and general engineering.

Qualifications / Experience: Four years secondary school education and / or tertiary studies of equivalent / higher level to evidence competency in written English, appropriate mathematics and science or technical studies.
Trade Certification in appropriate mechanical trade i.e. Diagnostic Technician; Fitter Turner; Plant Mechanic; Electrical Fitter.
Post-trade qualifications in Fluid Power; basic CAD knowledge or studies in electronic fundamentals.
Full NZ Drivers Licence a requirement – HT and Forklift endorsement an advantage.

Primary Purpose: The employee is required to consistently work to the highest industry standards to produce competent and efficient work to meet the employers and customers expectations.
The work can be carried out in the Company’s workshop, at the clients’ workplace, or in the field as required.
Ongoing training and upskilling is expected to ensure a high level of competence.
Maintaining an appropriate level of physical fitness and agility to undertake the variety of manual work is a condition of employment.

Duties:

- To be conversant with and adhere to the Company Core Values; Policies – including House Rules, ISO 9001:2008 Quality System requirements; OSH Regulations, and Client Safety induction Rules; all applicable legislation.
- To complete work and records according to the appropriate procedure –
  - Timesheets / Time Clocking accurately completed daily.
  - Site Sheets and JHAS completed accurately.
  - Reports done efficiently and accurately on return to workshop or on job completion.
- To carry out all work to the highest trade standards.
- To work as directed by Supervisor / Managers. Other associated tasks may be delegated to address work demand from time to time.
- Ensure adherence to quoted and specified scope of work and component supply. Fully familiarise with relevant Quotations, Job Files and authorised work before commencement.
- To share knowledge and skills, and give advice to co-workers as necessary for the betterment of quality workmanship and production for the Company’s clients.
• At all times represent the Company in a responsible, professional manner when dealing with clients and the public. Report all issues to the Manager / Co. Director.

**Competencies:**

**Must possess or train and upskill to these abilities -**

- Highly skilled technical and mechanical ability, with proficiency in use of all hand tools, machinery, diagnostic and performance testing equipment associated with hydraulic servicing, manufacture and installation.
- Proven ability in hydraulic system maintenance and condition monitoring.
- Proven ability in overhaul / recondition / performance testing of hydraulic components including fixed and variable displacement pumps and motors; open and closed loop systems; manual, solenoid-operated, proportional and servo valving; hydraulic cylinders; filtration; hose and pipe assemblies.
- The ability to communicate knowledgeably and professionally with clients, suppliers and Company personnel.
- Versatility and a willingness to learn new methods and product to suit changing technology and workshop demands is a requirement.

**Reports To:** Service Manager (This role may be encompassed within the duties of Manager – Hydraulics and Director – Business Operations).

You will also receive day –to-day instructions and job priorities from Senior Technicians, Senior Machinists and Workshop/Stores Administrator where appropriate.

**Key Performance Indicators (KPI’s):**

KPI’s will be set, and modified as appropriate from time to time, to guide and measure consistency and quality of performance in all key areas of workmanship and adherence to Company Policy and Core Values.

A fundamental measure is efficiency and accountability – chargeable/recovered hours combined with zero-tolerance target to NCRs (rework).

KPI’s are an integral component of Performance Reviews.